

TELANGANA STATE EKLAVYA MODEL RESIDENTIAL SCHOOLS SOCIETY(TSES)  
GRUHAKALPA, HYDERABAD

C I R C U L A R

Rc.No. TSES-ACAD/ 570892/ 18/2023

Date:29.04.2024.

Sub:- TSEMRS, Hyderabad-Submitting proposals for Conducting Coaching Camps for Advanced Supplementary Exams - 2024 for I year failed students at identified centers - Certain instructions& guidelines issued with regard to running of these camps - Reg.

- Ref:- 1. Announcement of Intermediate 1<sup>st</sup> and 2<sup>nd</sup> year results by BIE on 25.04.2024.  
2. Instructions of the Secretary, TSES, Hyderabad.

The Telangana Board of Intermediate Education has declared the Intermediate results on 09.05.2023.

It is noticed that 187 students from 1<sup>st</sup> year have failed in different subjects in all 11 EMRS Schools(colleges). In view of this it is proposed to conduct coaching camps for the failed students in the following institutions.

Sl. No	Name of the Centre	Name of the institution	No. of failed students	No. of students attending camp	Remarks
1	EMRS Yellareddypeta (Girls)	1 EMRS Yellareddypeta 2 EMRS Indalwai 3. EMRS Palvancha 4. EMRS Gandugulapally	23 34 10 31	99	If the 2 <sup>nd</sup> yr failed students are willing to join, they shall be allowed.
2	EMRS Gandugulapally	1. EMRS Gandhari 2. EMRS Balanagar 3. EMRS Kalwakurthy 4. EMRS Narnoor 5. EMRS Marrimadla	45 10 21 11 01	88	
				187	

The coaching camps will commence from 2-05-2024 onwards in the above-mentioned centers and the Principals of concerned are instructed to see that all the failed candidates of the respective colleges/ Schools invariably attend the coaching camp right from the 1<sup>st</sup> day and stay in the camp, till the end of the Advance Supplementary Examinations. The Principals of the EMRSs concerned are directed to bestow their personal attention while conducting these camps & shall ensure to secure best results in the supplementary exams of 2023.

The Principal of EMRS Yellareddypeta & Gandugulapally are directed to engage the all the available teaching staff. the Principal EMRS Gandugulapally is directed to get the staff from EMRS Palvancha for non-available subject teachers to handle classes in the advanced supplementary camp for I year students. The Principal EMRS Yellareddypeta is directed to use the available teaching staff of Yellareddypeta.

Both the Principals of Yellareddypeta & Gandugulapally are directed to pay the existing remuneration for working days only in the advanced camp-2024

The Principals of concerned camps are instructed to open the hostels for the convenience of students who are writing Advance Supplementary Examinations/ improvement examinations.

**The following guidelines are issued for smooth and effective functioning of coaching camps.**

- The Principals are directed to conduct the camp with the lecturers of concerned colleges who have been working in the Schools whether Regular or Part-time and the regular Jr. Lecturers who have been working for this coaching will be sanctioned ELs proportionately for the days attended during the coaching programme.
- The services of the Non-teaching staff can be utilized for this coaching as per the reporting of the students and regular employees for the coaching period will be sanctioned E.Ls proportionately for the days attended during coaching programme and Outsourced/ Guest will be paid as per the existing salary.
- If any staff member drafted to attend coaching duties does not report to duty, action will be initiated against such personnel as per norms.



- Local arrangements shall be made where the regular/SA staff have not been drafted for attending the coaching camps.
- DIET charges shall be allowed as per the existing per-capita.
- The principals concerned are permitted to meet the expenditure of Stationery & Misc. charges up to Rs.20,000/- per centre.
- The Principals of the coaching centres are hereby informed that after completion of ADVANCED SUPPLEMENTARY coaching camps, original bills (separately for each and every expenditure) i.e. TA/DA, Stationery & Misc. expenditure, Diet (Copies of day-wise attendance of boarders to be enclosed) have to be submitted along with Non-drawl certificate etc. for sanction and release of funds.
- The Principals of the Coaching centres are requested to pay special attention during the entire ADVANCED SUPPLEMENTARY Coaching programme and maintain separate attendance registers for the staff and students in connection with classes and hostel separately.
- They are requested to take the attendance of students and staff regularly between 7.30 am and 8.00 am in the morning and between 5.30 pm and 6.00 pm in the evening every day including Sundays & other holidays and record the same in SAMS regularly.
- The designated lecturers/teachers will explain the topics which have high weightage from the examination point of view, as the period of coaching is limited.
- The Questions which are repeatedly found in the previous papers shall be made to be practiced by the students.
- There will be 2-part tests conducted i.e., (50% of syllabus in each test) in middle of the week and grand Tests (Total Syllabus on Sundays) in each subject during the Coaching period along with a slip test to be conducted daily focusing on one LAQ, one SAQ & 2VSAQ in each subject.
- They are also requested to submit the performance of the students of Two-Part Tests & Two Grand Tests and Slip tests on the same day by Email to email id [telanganaemrs@gmail.com](mailto:telanganaemrs@gmail.com). Any deviation in this regard will be viewed seriously.

The following instructions have been issued for effective functioning of Coaching: -

- The class room teaching activities should be in a systematic and fruitful manner.
- There should be planning well in advance at micro as well as macro levels.
- After completion of the Tests (Part/Grand), the concerned Lecturer should pay attention on every individual and shall clarify the doubts and ensure that students practice the questions in the presence of the faculty.
- Lecturers / staff should observe that the students practice class work and guide them properly.
- Students should not be permitted to leave the campus during the **ADVANCED SUPPLEMENTARY** Coaching period.
- Attendance of the staff and students should be maintained which alone will be considered for the payment of bills.
- The Principal should convene the review meeting after completion of each test with the staff to take remedial measures for low achievers and record the minutes.
- There will be no holidays till the completion of **ADVANCED SUPPLEMENTARY** coaching to the staff and students. Hence duties should be performed on all the public holidays as usual.
- The performance of the students, Principals and JLs and subject teachers will be analyzed after completion of the **ADVANCED SUPPLEMENTARY** coaching programme.
- Revision of the syllabus should be done for the Students.
- Test-wise, subject-wise marks should be posted in SAMS. The students should be Counseled by the Principal and staff concerned so that they involve in the learning process with true spirit and shall motivate them continuously to reach their ultimate goals.

The following records should be maintained in the camps: -

- Attendance registers of the Students Group-wise.
- Teaching and Non-teaching staff Attendance Register.
- Part test & Grand Tests marks Register.
- Boarders Attendance Register.
- Per capita & provisions Register.
- Issue Register.

All the Principals concerned are instructed to contact the Parents of the failed students and send the students at identified Coaching Centres on 2.05.2023 without fail. It is purely the responsibility of the Principals concerned to send their failed students to the camps in time and if they don't report at identified coaching camp, he/she shall be held responsible personally and necessary further action shall be proposed against him/her as per prevailing norms.

Therefore, all the Principals and staff of Coaching centres are requested to have their best efforts and see that all the students report to coaching camps as prescribed so that they can pass in the supplementary exams and have a bright future ahead.

Sd/-

Secretary,  
TSES, Hyd.

  
Dy. Secretary  
TSES

To  
The Principals of concerned f/n  
Stock file